



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M., MONDAY, DECEMBER 8, 2014.

PRESENT:

Mr. M. Sefton, Chairperson, Mr. K. Sumner, Vice-Chairperson, Mr. P. Bartlette, Mrs. P. Bowslaugh, Mr. G. Buri, Mr. G. Kruck, Mr. J. Murray, Dr. L. Ross (arrived at 7:05 p.m.).

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. K. Boklaschuk, Live Streaming Video Operator.

Senior Administration: Dr. D. M. Michaels, Superintendent/CEO, Mr. G. Malazdrewicz, Associate Superintendent, Ms. E. Jamora, Assistant Secretary-Treasurer, Ms. B. Switzer, Director of Human Resources.

REGRETS:

Ms. S. Bambridge.

The Chairperson called the meeting to order at 7:00 p.m. He welcomed everyone in attendance.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Reference to Statement of Board Operations

1.02 Approval of Agenda

The Secretary-Treasurer noted he had one In-Camera Personnel matter.

Trustee Sefton noted he had one late item from the MSBA Resolutions Committee.

Mrs. Bowslaugh – Mr. Sumner

That the agenda be approved as amended.

Carried.

1.03 Adoption of Minutes of Previous Meetings

- a) The Minutes of the Regular Board Meeting held November 24, 2014 were circulated.

Mr. Bartlette – Mr. Murray

That the Minutes be approved as circulated.

Carried.

2.00 GOVERNANCE MATTERS:**2.01 Presentations For Information**

- a) Katie Wilson of King George School was recognized for her book drive last year and this year. Last year Katie collected 3,128 books and this year she has collected 3,400 books so far, with 2 weeks left.
- b) Chad Cobbe, Principal, and Blake Hamilton, Teacher from École New Era School, were recognized for their MPETA Golden Apple Award on October 23, 2014. The Golden Apple Award is given to a rural school who shows initiative in healthy living, healthy schools, and nutrition. Many people showed up at the grand opening of the Salad Bar and it was a great event. Mr. Hamilton spoke on the community garden across from New Era School; there was participation by classrooms, students and teachers after class and over the summer. A salad bar provided the end point to the activity and gave access for the staff and students to experience different foods and develop tastes for the healthy foods that are available to us. Different parts of the world were highlighted to celebrate the cultural diversity at the school.
- c) Amie Martin, Brandon School Division's Aboriginal Education Learning Specialist, was recognized for being awarded as the Aboriginal Educator of the month by Manitoba's Education and Advanced Learning – Aboriginal Directorate. Amie noted that being recognized for her work is the greatest incentive anyone can receive and that it is very powerful because it gives the person the feeling that their work is valued and appreciated.

2.01 Reports of Committees**a) Personnel Committee Meeting**

The written report of the Personnel Committee meeting held on November 20, 2014 was circulated.

Dr. Ross – Mr. Kruck

That the Minutes be received and filed.

Carried.

b) Facilities and Transportation Committee Meeting

The written report of the Education Committee meeting held on November 27, 2014 was circulated.

Trustees asked questions for clarification regarding the cost of the bus stop arm cameras including processing and whether there were any charges generated by police. It was noted that this is a pilot project for 90 days. Follow-up will be provided to the Board once the Committee receives details regarding violations and whether any tickets have been issued.

Mr. Murray – Mr. Buri

That the Minutes be received and filed.

Carried.

(Trustee Bowslaugh left the meeting at 7:21 p.m. and returned at 7:22 p.m.)

c) MSBA Resolutions Committee Meeting

The verbal report of the MSBA Resolutions Committee meeting held on December 4, 2014 was given.

The following two resolutions are proposed:

- 1) That the Manitoba School Boards Association Executive lobby the Minister of Education to develop a revised funding formula that is less complex, includes less categorical funding, is more transparent and more easily understood by the citizens of Manitoba.
- 2) That the Manitoba School Boards Association Executive lobby the Minister of Education to ensure that decisions regarding the building of new schools be made on the basis of recent and projected student enrolment growth.

Dr. Ross – Mrs. Bowslaugh

That the Minutes be received and filed.

Carried.

2.03 Delegations and Petitions

2.04 Communications for Action

2.05 Business Arising

- From Previous Delegation

- a) Dean Munchinsky, Parent, and representatives of Neelin Choir Program, regarding the Neelin Choir Program and trip to Ireland. Dr. Michaels referenced the Report of Senior Administration, and responded to Mr. Munchinsky and his delegation.

Trustee Sefton suggested that the group submit an updated application within policy and Trustee Murray agreed with this suggestion. Trustee Kruck would like the group to return with more information. Trustee Sumner felt that this trip was organized too late and not enough preparation done or fundraising time left, and he would like them to move ahead outside the umbrella of the Brandon School Division. Trustee Bartlette noted that fundraising may have already begun for students planning on making this trip and he would like to see a resubmission. Trustee Ross asked questions for clarification on the dates of the trip and liability of those who are no longer BSD students. Dr. Michaels responded that if the Board sanctions this trip, the Board is liable for any damages or injury that may occur on the trip as we have an accredited teacher on the trip. They are responsible as employees of the Brandon School Division.

Trustee Sefton noted that the Board consensus is that the Neelin group is free to apply, and that the Board has deep reservations, but would suggest that the group consider the possibility as running it as a community event.

- From Board Agenda

- MSBA issues (last meeting of the month)

- From Report of Senior Administration

- a) School Reports –
Angela McGuire-Holder, Community Drug and Alcohol Coalition Education Coordinator, presented on the Youth Revolution – Working for our Community. Ms. McGuire-Holder noted that the theme for this year is “Pay it Forward – Family, School and Community”. Ms. McGuire-Holder explained social justice and said that the kids are really interested in this, and noted the group’s working Mission Statement. The group made and delivered 140 Christmas Cards to senior’s homes and will also wrap gifts and decorate for them. The group is very involved in volunteering at Samaritan House and Helping Hands and with raising funds for various different charities and non-profit groups. The group’s experiences at We Day 2014 was discussed.

Trustee Kruck asked questions for clarification regarding buddy benches.

Trustee Sefton thanked Ms. McGuire-Holder for presenting to the Board.

- b) Learning Support Services Presentation – NIL
c) Items from Senior Administration Report – NIL

2.06 Public Inquiries (max. 15 minutes)

Dean Munchinsky asked if there is a meeting scheduled to re-evaluate the application for the Neelin Choir Group’s Ireland trip?

Mr. Malazdrewicz, Associate Superintendent, responded that he is meeting with the teacher on December 9, 2014 at 2:00 p.m.

2.07 Motions

- 115/2014 Mr. Sumner – Mr. Bartlette
That a school bus be provided to the Society of Manitobans with Disabilities for the Christmas Break for the days of December 22nd, 23rd, 29th and 30th, 2014 at the current rates subject to approval by the Supervisor of Transportation and the Manitoba Transport Board.
Carried.

2.08 Bylaws

2nd Reading

Mr. Kruck – Mr. Buri
That By-law 6/2014 being a by-law of the Board of Trustees of the Brandon School Division for the purpose of amending By-law 3/2014 to make changes under “Regular Board Meeting Procedures” of Trustees to amend the statement regarding the number of times a Trustee can speak to a question or a motion, be now read for the second time, having first been read on November 24, 2014.

Carried.

2.09 Giving of Notice

Mr. Sumner

I hereby give notice that at the next meeting, I or someone in my stead will introduce a motion to rescind the following policies and procedures:

- Policy 5033 – “School Secretary Substitute”
- Policy 5034 – “Substitute Educational Assistant”
- Policy 5065 – “Casual Administration Office Employment”
- Policy 5066 – “Casual Maintenance Employment”

Mr. Bartlette

I hereby give notice that at the next Regular Meeting of the Board of Trustees, I, or someone in my stead will introduce a motion to rescind Policy 5039 – “Permanent Support Staff Leaves and Absences” and replace same with Policy 5039 – “Permanent Support Staff Leaves and Absences”.

2.10 Trustee Inquiries

- a) Trustee Murray: “I request a cost comparison of the use of contract cleaners vs. staff positions for cleaning at Crocus Plains and Vincent Massey. Also the remaining time in each of those contracts. This comparison would break down ongoing staff costs as well as one time start-up costs i.e. equipment purchases.”
- b) Trustee Bowslaugh: “Given that the MB Education & Training has not responded to our apparent needs for classroom space through new school construction; given that we have situations in which space for classes are being created in non-traditional areas in buildings eg. part of libraries; given that the ACC proposal does not appear to be heading ahead at a rate to ultimately meet the space needs of BSD:
*Could we please be apprised of the number of situations in BSD where 1) space for “entire” classes is inadequate and 2) the number of spaces in which students and staff are required to work when the space is inadequate due to size/ventilation/and appropriate lighting.”

3.00 ADMINISTRATIVE INFORMATION:

3.01 Report of Senior Administration

Superintendent Dr. Michaels, highlighted the following items from the Report of Senior Administration:

- Academic Preparedness at George Fitton School.
- Global Citizenship at Meadows School.
- Health and Wellbeing at Valleyview Centennial School.
- Divisional Initiatives: Strategic Leadership Council Meeting on November 18, 2014.
- Principal/Leadership Preparation Program – Session 13: Educational Law/Accountability.
- Accessibility for Manitoba Act Presentation.
- Welcome to Kindergarten Program.
- Suspensions.
- EAL Enrolment.
- Correspondence.

- Ireland delegation information.

Trustee Kruck asked that the Tell Them From Me report from Valleyview be sent to the Board. He asked if it is possible to take all the Tell Them From Me surveys and create a summary. Dr. Michaels responded that she would check with Marnie Wilson on whether this is possible.

Trustee Bowslaugh asked questions for clarification regarding the criteria used for assessment, and what is the source of the criteria. Dr. Michaels explained that the criteria used are the outcomes of the curriculum, and the teachers establish the critical competencies then prepare an assessment which is given to all 6th graders.

Mr. Sumner – Mr. Murray

That the December 8, 2014 Report of Senior Administration be received and filed.

Carried.

3.02 Communications for Information

3.03 Announcements

- a) Personnel Committee Meeting – 11:30 a.m., Thursday, December 11, 2014, Boardroom.
- b) Finance Committee Meeting – 10:30 a.m., Thursday, December 18, 2014, Boardroom.
- c) Divisional Futures Committee Meeting – 10:00 a.m., Tuesday, January 6, 2015, Boardroom.
- d) Personnel Committee Meeting – 9:00 a.m., Thursday, January 8, 2015, Boardroom
- e) NEXT REGULAR BOARD MEETING – 7:00 p.m., Monday, January 12, 2015, Boardroom.
- f) Upcoming Budget Dates:
 - Special Board Meeting – Presentation of Preliminary Budget – 7:00 p.m., Wednesday, February 4, 2015, Boardroom.
 - Public Budget Consultation Forum – 7:00 p.m., Wednesday, February 11, 2015, George Fitton School Gymnasium.
 - All Day Budget Meeting – 9:00 a.m., Tuesday, February 17, 2015, Boardroom.
 - Special Board Meeting – Public Presentations re: Proposed 2015-2016 Budget – 7:00 p.m., Monday, March 2, 2014, Boardroom.

Mr. Buri – Mr. Kruck

That the Board do now resolve into Committee of the Whole In Camera.

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

4.00 IN CAMERA DISCUSSION:

4.01 Student Issues

- Reports
- Trustee Inquiries

4.02 Personnel Matters

- Reports
 - a) Confidential #1 – Personnel Report was presented.
 - b) Confidential #2 – The Superintendent provided an update on a Personnel matter.
 - c) Confidential #3 – The Secretary-Treasurer provided an update on a Personnel matter and presented information to the Board. It was noted a motion would be brought forward at the end of the meeting.
- Trustee Inquiries

4.03 Property Matters/Tenders

- Reports
- Trustee Inquiries

4.04 Board Operations

- Reports
- Trustee Inquiries

Mr. Buri – Mr. Kruck

That the Committee of the Whole In Camera do now resolve into Board.
Carried.

116/2014 Mr. Murray – Mr. Kruck

That Confidential #3 and the recommendations therein be approved.
Carried.

5.00 ADJOURNMENT

That the meeting does now adjourn (9:30 p.m.)

Carried.

Chairperson

Secretary-Treasurer